

TOWN OF FRIENDSHIP MINUTES  
NOVEMBER 20, 2024

Supervisor Hall calls Meeting to order.

Pledge of Allegiance observed by all.

Roll call: Supervisor: Russell Hall-present  
Councilman: Carolyn Carney-present  
Councilman: Linda Mascho-present  
Councilman: Steve Ritter-present  
Councilman: Ken Burdick-present  
Also, present-Patricia Schurr-Town Clerk  
Attorney, David Pullen

Assemblage: Jim Monheim, Dave Norton, Fred Cook, George Ritter, BJ Howe, Oakley Sortore,  
Wesley Sortore (entered late)

Motion to approve the Budget Hearing form Oct. 30, 2024, offered by Linda Mascho, seconded by Carolyn Carney. All approve.

Motion to approve the Minutes after the Budget Hearing from Oct. 30, 3034 offered by Steve Ritter, seconded by Carolyn Carney. All approve.

Motion to approve the Regular Minutes from October 16, 2024, offered by Carolyn Carney, Seconded by Linda Mascho. All approve.

Motion to approve the Supervisor's report from October 2024, offered by Carolyn Carney, Seconded by Linda Mascho. All approve.

Motion to approve the audited bills from October 2024 in the amount of \$169,639.50, Offered by Linda Mascho, seconded by Ken Burdick.

Roll call vote: Carolyn Carney –aye  
Linda Mascho-aye  
Steve Ritter-aye  
Ken Burdick-aye  
Russell Hall-aye

**SUPERVISOR'S CONCERNS-**

Supervisor Hall advised he met with the County regarding the purchasing of the Town's ambulance. They came over and test drove both and the County advised they are interested in the gas Ambulance. They will make a purchase offer, so more information is going to come.

The Town has a letter from Abraham Lincoln Camp #6, Sons of Union Veterans of the Civil War, offering a Grant for an historical marker for in front of the G.A.R. Hall. Suggested that the Town Historian, Mark Voorheis help them the sign or any information, motion to accept and have Mark Voorheis work with them for supplying them any information, offered by Steve Ritter, seconded by Ken Burdick.

Town Clerk will notify Mark of the above.

Supervisor Hall congratulated Dave Norton on his win for councilman starting in 2025. Steve Ritter advised that he would be handing in his resignation letter the 1<sup>st</sup> of December and recommended that the Board appoint Ken Burdick to fill his term, which would be till the end of December 2025.

It was brought up by Councilman Steve Ritter that a person won the open 1-year Justice position. No one has called the Town Hall, or no contact has been made with the Town from this person. This person would have to be sworn in on the 1<sup>st</sup> of the year, cannot sit bench until he goes for training which is suppose to be Dec. 2- Dec. 6<sup>th</sup> in Albany and it would only be till the end of 2025 then that position is no longer. Supervisor Hall advised, so we wait and see if he contacts the Town.

PUBLIC CONCERNS-none

Motion to approve a water leak credit on sewer o/m on 12 Penn Ave. acct. 0772 in the amount of 25,319 gallons credit (-182.30 sewer o/m), offered by Linda Mascho, seconded by Ken Burdick. All approve.

Motion to approve the updated Town of Friendship Emergency Operation Plan 2024, offered by Linda Mascho, seconded by Steve Ritter. All approve.

Motion to approve the Association Membership Dues for the year beginning January 1, 2025, in the amount of \$1,000.00, offered by Steve Ritter, seconded by Linda Mascho.

Roll call: Carolyn Carney-aye

Linda Mascho-aye

Steve Ritter-aye

Ken Burdick-aye

Russell Hall-aye

Motion to approve the Williamson Law Water/Sewer support Contract in the amount of \$1544.00, offered by Steve Ritter, seconded by Linda Mascho.

Roll call: Carolyn Carney-aye

Linda Mascho-aye

Steve Ritter-aye

Ken Burdick-aye

Russell Hall-aye

Motion to re-appoint Nathan Frutiger as Board of Assessment Review Member for term 10/1/24-9/30/29, offered by Carolynn Carney, seconded by Linda Mascho.

Motion to approve a letter from the Town to the DMV stating that there is no local license or permit required and approves for a mobile car repair service for Mobile Car Clinic (LLC), offered by Ken Burdick, Seconded by Carolyn Carney.

PUBLIC WORKS-Water/Sewer (Oakley Sortore)-Concerns

TOWN OF FRIENDSHIP  
RESOLUTION NO. 16-2024

AUTHORIZATION TO STANDARDIZE WATER SYSTEM COMPONENTS

WHEREAS, the TOWN OF FRIENDSHIP owns and operates a water system containing a significant number of gate valves and fire hydrants; and

WHEREAS, the majority of gate valves and fire hydrants are all the same model and produced by the same manufacturer; and,

WHEREAS, utilizing the same model gate valves and fire hydrants is essential for system continuity, reducing required spare parts, and ease of operation and maintenance;

WHEREAS, standardizing on specific makes/models of gate valves and fire hydrants will provide significant benefit and is deemed to be in the public interest; and now therefore,

BE IT RESOLVED, that the Town Board of the TOWN OF FRIENDSHIP authorizes the standardizing on the following products: Gate Valves: Kennedy C509 or C515 and Fire Hydrants: Kennedy K81D Guardian.

Moved: Ken Burdick

Seconded: Linda Mascho

All approve.

Oakley Sortore advised that RFQ's were sent out for the Engineering – applicants had 30 days to apply. Hunt Engineering were the only Firm that applied. There were phone calls inquiries from NJ, Long Island, Canada companies but they did not apply. Information was put in the Town's newspaper, online, on Town Clerk's Board, State Reporter. Hunt Engineering has been working all along with the Town and is the most qualified. If Hunt is selected, then the Town Board authorizes Oakley Sortore to let Hunt Engineering know they are selected. Will need the design for the first phase. After Board discussion the following was offered.

Resolution 17-2024

Request for Qualifications -Engineering Firm selection

Be it hereby resolved a Request for Qualifications was distributed and advertised for engineering services for the Water System improvements project on October 8<sup>th</sup>, 2024. The RFQ was posted in the NY State Contract Reporter, the Town's Website, the Towns local Newspaper, and direct each out was completed. The RFQ was due on November 8<sup>th</sup>, 2024, at 3pm. Only one response was received, and that was from HUNT EAS. We have reviewed the content and found the submission meets all requirements requested and HUNT EAS is well qualified. It is the recommendation that we award the engineering to HUNT EAS, and authorize Oakley Sortore to request HUNT EAS to develop a draft agreement to be presented to the board for review and approval. Above Resolution offered by Ken Burdick, seconded by Linda Mascho.

Roll call vote:

Carolyn Carney-aye

Linda Mascho-aye

Steve Ritter-aye

Ken Burdick-aye

Russell Hall-aye

Oakley Sortore mentioned also the request for information on the inventory water lines was mailed out to each water resident in Town, forms are being returned slowly by the customers. EPA is requiring these to be sent out. Then a letter is sent out to each resident that is known to be Lead, galvanized or unknown. This information has to be updated every year in June, letters are sent out until all are scored nonlead. Every Community has to do this inventory, the State is requiring it.

Oakley Sortore confirmed that it would be ok if he ordered the Doors for the lower Shop. Russ advised that it is ok as long as the Invoice did not come until the 1<sup>st</sup> of the new year.

HIGHWAY DEPT.- (George Ritter)- Concerns-none

Attorney Pullen questioned the Code of Ethics that Catherine Reese sent and wanted the Supervisor to sign, he did not agree with some of the wording. He had sent a sample of the one that the Town of Hume had, which he approved and wanted to know if the Board wanted him to revise the Code of Ethics specific for the Town and submit it to the Board at the next meeting in December. Board Members agreed to this and will review at the next Board meeting.

Reports Received

Town Clerk Report October 2024

Highway Report

Water Report

Dog Control Report

Justice Report

Motion to adjourn offered by Ken Burdick, seconded by Carolyn Caney.

7:44pm

Respectfully submitted,

Patricia Schurr, Town Clerk